



OFFICE OF PUBLIC INSTRUCTION

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(406) 444-0169 (TTY)

Linda McCulloch
Superintendent

2005 ADMINISTRATIVE REGIONAL TRAINING

This training is for school administrators, clerks and secretaries who work with the School Nutrition Programs (National School Lunch Program, School Breakfast, Afterschool Snack, Special Milk). Topics include the basics of administering the School Nutrition Programs, changes in requirements for free and reduced applications, verification, HACCP Plan requirement, and School Wellness Policy requirement. We will also discuss the new Internet software program, and much more.

DATE AND LOCATION

Helena	Wednesday, September 14, 2005	OPI Training Room, 1227 11 th Ave., Helena
Missoula	Tuesday, September 20, 2005	Missoula C'mon Inn, Big Horn Room
Havre	Thursday, September 22, 2005	Havre Great Northern Best Western Inn
Billings	Thursday, September 29, 2005	Quality Inn Homestead, 2036 Overland Ave.
Sidney	Wednesday, October 19, 2005	Lone Tree Inn, 900 S. Central Ave.

TIME

9:00 a.m. to 1:00 p.m.

A healthful snack will be provided

Call School Nutrition Programs at (406) 444-2501 for more information.

THE TRAINING IS FREE BUT REGISTRATION IS REQUIRED

Registration (Please "print" all information)

Complete one registration form for each attendee and fax or mail to: Office of Public Instruction, School Nutrition Programs, PO Box 202501-2501, Helena, MT 59620 or **fax: (406) 444-2955**.

Name and Title _____

School _____

Telephone _____ Fax Number _____

I will attend training at: Helena _____ Missoula _____ Havre _____ Billings _____ Sidney _____

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."